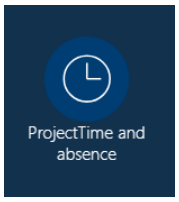
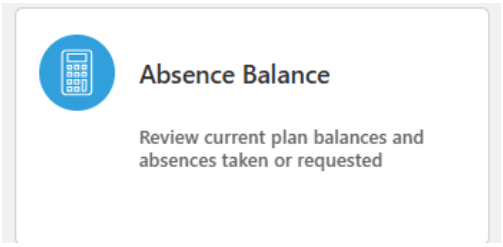
How to look up and check your holiday balance by 31 December

Log on to mitHR https://medarbejdere.au.dk/en/administration/hr/hr-systems-and-self-service/mithr-2

Click



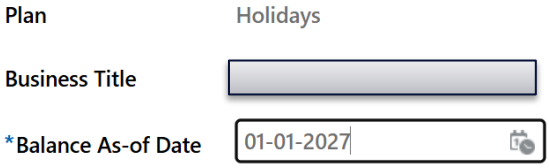
Click



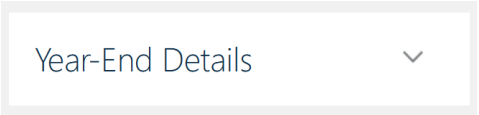
Click



Insert date 01-01-2027

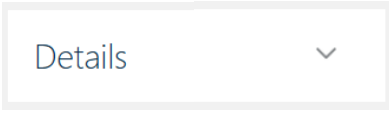


If you select Year-End Details



The balance presented is the total number of holidays you need to spend before 31 December to avoid the holidays expiring. This balance **includes** holidays already scheduled in mitHR.

If you select Details



The balance presented is the number of holidays you still need to spend before 31 December to avoid the holidays expiring. This balance **excludes** holidays already scheduled in mitHR.